**FAEP BOARD MEETING MINUTES**

**8 APRIL 2011**

**12:00 – 1:00 EST**

**Conference Call**

**In attendance:**

Erik Neugaard Victoria Colangelo

John Lesman Mary Guiterrez

Kristin Bennett Erin Kane

Bruce Hasbrouck Greg Page

Courtney ArenaPaul Looney

Kathy HaleTeri Hasbrouck

**I. Approve March 2011 Minutes**

March minutes-Motion to approve with the addition of Kathy Hale attending - Kristin Bennett, Second by Paul Looney.

All aye

**II. President’s Report**

Topics to be discussed in New & Old Business.

**III. Vice President’s Report**

Kristin Bennett – no report

**IV. Treasurer’s Report**

$12,548.52 checking account balance. Vanguard has provided access information to the savings account. Balance is $24,739.62.

**V. Secretary’s Report**

No report

**VI. Association Administrator’s Report**

740 FAEP members; 62 new and renewing in January, (19 new, 43 renewed); 150 NAEP members.

Memberclicks has notified FAEP that the system migration will occur in February.

Erik Neugaard asked about the service provided by Memberclicks. Teri offered that the service is very good.

**VII. Chapter Reports**

* John Lesman – CN

Next meeting will be May 19th, the speakers will be Jim Yawn about Certified Environmental Professional through ABCEP and Bridget Tolley about the SFWMD legacy program. Board officer nominations and ballots will go out May 1st.

* Mary Gutierrez – NW

April 15th speaker will be Nandra Weeks and Laurel Locket about Ethical Issues Association with the Redevelopment of Contaminated Property.

* Greg Page – TB

Tampa Bay chapter members are participating in the Great American Cleanup on April 16th. The April 20th luncheon will have Nick Albergo as a speaker about Beyond All Appropriate Inquiry. Nominations are complete for the BOD elections. New BOD will be incorporated on May 11th.

* Courtney Arena - TC

Next lunch meeting is Fire Ecology and Its Irreplaceable Role in Ecological Restoration & Management by Dr. Chuck Olson. The TC Chapter hosted the NAEP webinar for their members. There will be another webinar opportunity on June 15th. The chapter is looking for the same price break for the next webinar. They plan on having 2 locations for members.

* Kristin Bennett – TL

The Chapter is very well situated for the April meeting. There are 17 RSVPs so far. Kristin requested that the Administrator forward the meeting notice to all TL contacts. There is a May 11th networking event being planned. Their membership drive is offering a free local chapter membership until the end of June for new members. They are also working towards incorporation.

The AWRA joint meeting went very well for AWRA, there were not as many FAEP members. Many students attended from FAMU and Florida Gulf Coast that are interested in joing both organizations.

**VIII. Old Business**

* Website update: BOD reviewed the current Memberclicks website layout that changed as a result of migrating the website to the new Memberclicks system. Total migration from Old City will occur prior to the next Board meeting.
* The bylaw changes have been made and will be distributed to the membership with the next edition of the Beacon. The new bylaws will be submitted to NAEP after the membership approves the changes. There was discussion about the requirements for local chapters when making changes to their bylaws. They are required to submit changes to FAEP.
* Insurance - Bruce reported that all local chapters and FAEP are covered by the insurance NAEP provides. FAEP will request a 6-month refund from our current insurance provider. NAEP will invoice FAEP in May after the National Conference. This coverage is for General Liability only. NAEP is working on D & O insurance for all chapters. If a chapter needs a certificate of insurance for an event they can contact Tim Bowers, the NAEP Administrator, directly.
* FAEP 2011 Conference - Courtney proposed that it be hosted by the TC chapter. They are discussing Friday, Sept. 23rd or 30th 2011 as the date to hold the conference. They have 3 speakers so far. The theme they are discussing is Sustainable Environment - Sustainable Economics. There was some discussion about offering table-top exhibit space in the lobby area.
* 2014 NAEP Conference - Bruce has a template of the proposal that he will continue to work on.
* NSU Student Chapter of NAEP - Erik reports the event several weeks ago was very successful.
* Diving Workshop - No report
* Chapter Incorporations - NW is going to go ahead and incorporate, TC is renewing and TC is not current. Bruce provided a motion that FAEP amends the bylaws to require local chapters to be current in their incorporation and provide a lin-item in the 2011-2012 budget to cover the cost of fees. Kristin seconded the motion.

**IX. New Business**

* Paul reports that there will be an Alternative Energy Symposium at the NAEP Conference that may be made available via a webinar (perhaps $225). There was discussion about the time commitment for a 1/2 day seminar and the cost.

**X. Upcoming Meetings**

* May 6th BOD Meeting
* June 3rd BOD Meeting
* July 8, BOD Meeting

**XII. Adjournment** at 1:12PM